

## October Meeting Notes

### OFC Board of Directors Meeting

October 19, 2023 6–7:30pm

Board Members present: Joanne McCaughan, Jim Hutcheon, Harry Levine, Andie Giron

Board Members absent: Kate Cox, Linda Myers, Trudy Springer

Other members present: Jeni O'Connor

Notes: Max Crabapple

#### Agenda Review

It's a very short meeting; just Kate's edited meeting notes and the Board-Staff Relations' items.

Discussing meeting notes was wanted by folks that are absent, so that's not happening tonight.

#### Announcements:

There is a CaringBridge site for Grace. She's in rehab, and will be having a long recovery. Harry is one of two coordinators for all of Grace's care.

Andie acknowledges the current events in Gaza. There's shared interest is drafting a statement from the Board. Andie and Joanne will work together on this.

#### Staff Report

Both the westside remodel and the eastside flooring project are doing great. The westside remodel is on time and under or at budget; the eastside floors will be completed soon.

The big news for staff is that our long-standing health care plan has been projected to cost more than we can reasonably budget for 2024. The potential costs are slated to be triple what we've been paying. This means an end to the model we've been using for the last 20 years. Harry is coordinating the exploration of other plans and transitioning to that new coverage. The move to individual plans which will be bundled may cost less than last year; working with fixed costs will be different.

The budget is now behind schedule. Staff were planning on bringing a final budget to the board in November, but that looks like it will be pushed back to December. The Finance Committee will meet mid-November.

There's ongoing hiring; the plan's been to hire seven, and that may be bumped up to eight. Lots of applicants.

#### Committee Reports

**Member Relations:** member engagement events are on hold, looking forward to picking up with work with whichever board members are on the committee starting in 2024. There's a push to return to the Annual Meeting being a stand-alone event, separate from the Harvest Party, but that's not a unanimous perspective.

**Personnel Committee:** did not meet.

#### Previous Commitments

- Max will solicit feedback from Harry & Kate re: the Board Expense proposal – *Max is giving up on this.*
- Harry commits to bringing curbside analysis to the October meeting –*deferred to November (request from someone absent from the meeting)*

- The Board will make time in the October meeting to discuss meeting minutes style and content. – *deferred to November; person requesting is absent from the meeting*
- Max will ensure covid tests make it to someone going to the retreat so that each person takes one before heading in. *done*
- Andie will email Grace that she'd like to attend the Provender conference. *Done; Keziah and Harry have moved into coordinating. Harry confirms Andie is registered and has a hotel room.*
- Linda will get a report from Jade (our consultant with Columinate) of how many webinars we've utilized and will bring it to the next meeting. *Harry got it. Harry will share with the board. (done)*
- Harry will bring the 2024 Board Budget back to the finance CAT and let them know the Board needs more time to work on it. *done*
- Max will share the Board candidates' contact information with Jim, and Jim will send them a welcome email and invite them to the Oct CBLD 101 webinar. *done*
- Andie commits to drafting a Member Comment Guideline. *Done*

**Member Comment Guideline** - Jim recommends short and sweet. Joanne would like it to be open but also respectful. Sometimes people have difficulty expressing their emotions, so taking that time – it's a dialogue. Be respectful, be a good listener, and ask questions to understand. Harry agrees with short and simple, and likes the top three snowflakes [bullet points].

Jim prefers not specifically stating 'no personal attacks' and instead relying on strong facilitation. Andie is feeling a drawn to 6 bullet points. She's getting good feedback; she's put out a giant platter, and is making up a plate.

#### **Proposal to amend Board-Staff Relations Task Force Charter**

The proposal is reviewed. Joanne would like to defer this to another meeting to accommodate having more board members participation. Andie supports this proposal and likes changing 'a member at large' to 'members at large'. Harry supports both what Andie has said and Joanne's recommendation to bring this to a future meeting. The proposal is deferred to the Nov meeting.

#### **Proposal for Facilitated Restorative Conversations**

There's consideration of the cost. The cost is doable. All present fully support the proposal. There's a request to bring it back to the November meeting to have absent board members' participation, and also to be in context of the 2024 board budget, which will also be on the November meeting.

Next task force meeting: Tuesday Nov 7, 3pm. Andie is interested in working with this group. Jim will email/follow up with Andie about the next Task Force meeting.

#### **July & August Meeting Notes**

This is being deferred to the November meeting as the person bringing these is absent tonight.

#### **Retreat Check-in**

Work was done on C policies. They will come for consent in a meeting.

#### **Member Comment**

Jeni O'Connor: she knows there have been a lot of conversations stemming from her Member Comment last month, and intends to not come in with that kind of energy in the future. She came tonight to specifically apologize to the person she was most specifically talking to. She is working and will continue to work on her tone. She is sorry for the extra work she caused. As far as respectful communication

goes, that can look very different to different people. Having a Member Comment guide makes sense, and she hopes it is generalizable, and not tailored only around her comment from last month.

**Meeting Evaluation**

Short. Pretty good with the turnout given.

**Next facilitator:** Kate is proposed, as she was set to be the facilitator tonight.